

INGLIS PM

EQUIPMENT TESTING POLICY

In so far as is practicable, Inglis PM shall purchase equipment that complies with British and European Standards and it shall be used in compliance with all applicable legislation.

Applicable Legislation:

- The Provision and Use of Work Equipment 1998 (PUWER)
- The Electricity at Work Regulations 1989
- The Management of Health and Safety at Work Regulations 1999
- The Health and Safety at Work etc. Act 1974
- The Personal Protective Equipment at Work Regulations 1992 (as amended)

Equipment shall be inspected, tested and maintained as per the company equipment maintenance schedule.

Responsibilities:

- Management must ensure that all plant and equipment is tested at regular intervals records are kept for all formal testing.
- Employees must ensure that all equipment is visually inspected prior to use, and to report any defects immediately to the supervisors.
- Equipment which does not have valid certification must NOT be used under any circumstances.
- Any faults must be reported to a supervisor or manager immediately.

Equipment Testing, Inspection and Use:

- The company managers, with the assistance of employees, shall ensure that only equipment which has been tested and identified/tagged is used.
- Additional testing needs may be identified during site inspections carried out by the company site manager.
- Equipment inspections shall be recorded on the Equipment Inspection form and held on site.
- Company equipment shall be inspected and approved for use by a competent person appointed by the company.
- The site manager shall ensure that hired equipment supplied to the company for use by our operatives has, details of its last inspection and as far as is practical, ensure that it is in a safe operational condition and fit for purpose.
- Equipment testing details shall be recorded on an inspection matrix which will be reviewed to assess the requirement for updating or re-testing.

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- Employees shall be trained and instructed in the use of work equipment
- Employees are required to use the supplied PPE as applicable to the equipment being used.

This policy will be reviewed annually by the Managing Director.

Name:

Signed:

Date:

Job Title:

